

The Horspath Allotments Association Constitution

1. **Name.** The name of the association shall be **Horspath Allotments Association**. The location of the allotments is on the old Glebe land on Cuddesdon Road, Horspath.
2. **Objects.** The objects of the association shall be:
 - (I) To promote the interests of all members in allotment activities and to take joint action for the benefits of members;
 - (II) To take action to protect members against damage, trespass and theft;
 - (III) To obtain a supply of tools and other horticultural equipment on behalf of members;
 - (IV) Co-operating with other gardening associations and environmental organisations in matters of mutual interest.
3. **Membership.** The Association shall consist of persons applying for or holding an allotment plot and whose applications for membership are approved by the Committee.
4. **Subscription.** Every member shall pay an annual subscription of £20 renewable by 30th December in each year. (The annual rent charge per annum per plot is not included in the subscription.)
5. **Arrears.** Any member who is one month in arrears with his/her subscription shall be held to have ceased to be a member, unless explanation in writing is given to the Committee of extenuating circumstances.
6. **Officers.** The Officers of the Association shall be a Chairperson, a Secretary, a Treasurer, and, if desired, a President. They shall be elected at each Annual General Meeting. Retiring Officers shall be eligible for re-election. They shall be ex-officio members of the Committee.
7. **Committee.** The affairs of the Association shall be conducted by a Committee of Management of not less than five members. The Committee shall retire at the Annual General Meeting but shall be eligible for re-election. Casual vacancies shall be filled by the Committee and the members so appointed shall hold office until the next Annual General Meeting. A quorum shall be four Committee members.
8. **General Meetings.** The Annual General Meeting shall be held at such time as the Committee or a General Meeting shall decide. Ten members shall form a quorum. At the meeting the audited accounts and Secretary's Report shall be submitted and the Officers and Committee for the ensuing year elected. Special General Meetings shall be called upon the requisition in writing to the Secretary of at least ten members. No party-political or sectarian discussions shall be raised or resolutions proposed at either Committee or General Meeting. Family and friends of members may attend the AGM, and may speak, but may not take part in any voting.
9. **Bank Account.** The Committee shall open a banking account in the name of the Association and all monies received from any source on behalf of the Association shall be paid into such account. Two out of three signatories shall sign cheques.
10. **Auditors.** One auditor shall be appointed, who is not a member of the Committee, to audit the accounts and report thereon to the Annual General Meeting.
11. **The Constitution** can be modified if necessary by a majority of members at an AGM.